

# Course Syllabus

**Department:** Nursing

**Date:** 10/2012

**I. Course Prefix and Number:** NUR 254

**Course Name:** Nursing Leadership

**Credit Hours and Contact Hours:** 3 credit hours – 3 contact hours

**Catalog Description including pre- and co-requisites:** *supporting data required for grade prerequisite of 'C' or higher.*

Effective leadership is based upon awareness of self and others and confidence in communication combined with an understanding of the dynamics of the delivery system in which one assumes a leadership position. This course will include methods for understanding your leadership/coaching abilities and how to further develop these into successful skills that will position you for leadership in your future career endeavors.

**Relationship to Academic Programs and Curriculum including SUNY Gen Ed designation if applicable:**

This is a nursing elective.

**II. Course Student Learning Outcomes:** *State the student learning outcome(s) for the course (e.g. Student will be able to identify...)*

At the conclusion of this course, the student will be able to:

- Identify different theories of leadership.
- Utilize various communication techniques both verbal and nonverbal.
- Identify techniques utilized in change theory.
- Identify legal and ethical issues in health care today.
- Prepare a budget for a nursing unit.
- Prepare a monthly staffing schedule

**College Learning Outcomes Addressed by the Course:** *(check each College Learning Outcome addressed by the Student Learning Outcomes)*

- |   |   |
|---|---|
| <input type="checkbox"/> writing                        | <input checked="" type="checkbox"/> computer literacy     |
| <input checked="" type="checkbox"/> oral communications | <input checked="" type="checkbox"/> ethics/values         |
| <input checked="" type="checkbox"/> reading             | <input type="checkbox"/> citizenship                      |
| <input checked="" type="checkbox"/> mathematics         | <input type="checkbox"/> global concerns                  |
| <input checked="" type="checkbox"/> critical thinking   | <input checked="" type="checkbox"/> information resources |

**III. Assessment Measures (Summarize how the college and student learning outcomes will be assessed):** *For each identified outcome checked, please provide the specific assessment measure.*

List identified College Learning Outcomes(s)	Specific assessment measure(s)
<i>eg: writing</i>	<i>eg: student will complete a research paper</i>
Oral communication	Student will complete two oral presentations
Reading	Student will complete reading assignments and incorporate materials in oral presentations, budget and staffing schedule
Mathematics	Student will complete a budget – either a personnel budget or an operating budget
Critical thinking	Student will identify and incorporate information from the text to complete oral presentations on change theory and ethics, as well as complete a budget with a given amount of money
Computer literacy	Student will construct a staffing schedule in spread sheet format
Ethics and values	Student will complete oral presentation that considers a current ethical/legal medical dilemma
Informational Resources	Student will utilize multiple sources when researching items for the operational budget and submit actual costs for completion of the project.

**IV. Instructional Materials and Methods**

**Types of Course Materials:**

Required Texts

**Methods of Instruction (e.g. Lecture, Lab, Seminar ...):**

Lecture, small group activities, internet use and role playing.

## **V. General Outline of Topics Covered:**

1. Leadership theory
2. Decision making
3. Change theory
4. Communication and conflict resolution
5. Self-management
6. Cultural diversity
7. Legal and ethical issues
8. Developing and evaluating staff
9. Staffing and scheduling
10. Budget
11. Healthcare organizations
12. Nurse Practice Act
13. HIPPA

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